

**CAPS Board Member Meeting**  
**October 1, 2021 1pm-4pm**  
**Teams**

**Attendees:** Shawn McNamara, Lindsey Dixon, Lindsay Kelly, Linette Schweizer, Jennifer Heman, Toni Papik, Elizabeth Stewart, Allison Heemer

**Absent:** Stephanie Cisneros

**Guests:** Cinnamon Kitchen-Boulder County

1. Approve August minutes
  - a. Elizabeth moved to approve; Toni seconded. Motion approved.
2. Treasurer report
  - a. \$9,255.15 includes all but final scholarship cost.
3. CPAT-R
  - a. Status of CLE Credits
    - Approved for 1 CLE general credit, denied for ethical.
    - Shawn submitted an updated application for 1 hour EDI instead of ethical and if that is denied, will request 2 hours general CLE.
  - b. Thinkific Updates
    - Updated Thinkific page to list instructions on first time users to enroll in a course before creating a new account.
    - Elizabeth will update Thinkific to require a passing grade of 100% for each vignette.
  - c. Community postings/other feedback and discussion
    - Discussion re: How to receive notifications from the community when someone comments or replies-it is an individual setting within that person's account.
    - To post in the Discussion Board community, must complete the training first.
    - Reviewed question received from Boulder County, will adjust accordingly.
    - Board agreed everyone shall commit to at least two meetings per month. Members should decline the meeting invites if you know you cannot attend.
4. Fall Conference
  - a. Finalize schedule and registration form

- Lindsay will not make name tags.
  - Certificates will be sent electronically.
  - Evaluations will be sent with certificates after the training.
- b. Discuss hybrid platform
    - Jennifer will confirm the layout and will call Lindsey for help with confirming the video and noise works effectively.
  - c. Food/snacks
    - Will cater from Jimmy Johns. Need to get breakfast and snacks from Costco. Lindsey will pick up these items from Costco.
  - d. Presenter gifts and/or payments
    - Allison will get \$25 gift cards for 7 presenters.
5. Board member roundtable
- a. Linette- Larimer started a competency docket with an assigned DA and PD. Bridges Liaison is directly involved and the MHIPS case manager. Were awarded two grants for staffing and supervision efforts for these pretrial defendants because of the success of the program so far.
  - b. Jennifer/Cinnamon- Cinnamon asked if anyone had started to discuss the 48 hours for court hearings new statute. Jennifer reported there are training their staff on CPAT-R by the end of October and are planning to roll out January 1, 2022. Boulder has a vaccine mandate deadline for December 2, 2021.
  - c. Allison- Nothing major to report. Considering a new risk assessment but not many details yet.
  - d. Elizabeth- Considering using Automon for their database.
  - e. Shawn-Confirmed they will use CPAT-R and will be contracting with Mike Jones for implementation. Discussion regarding vaccine mandate but nothing as of now.
  - f. Lindsay- Reported re-organization for the program, excited to see this change.
  - g. Lindsey- Denver is a partnership agency for a grant for resource services and peer support for pretrial defendants. Implementing core correctional training for employees.
6. Next meeting-November 3<sup>rd</sup> 1PM-2PM