

**CAPS Board Member Meeting**  
**July 12, 2022 130pm-4pm**  
**Microsoft Teams**

1. Attendance: Dawn Montoya, Lindsey Dixon, Jennifer Heman, Shawn McNamara, Allison Heemer, Toni Papik, Elizabeth Stewart
  - a. Absent: Christopher Thomas
2. Approve May minutes- Shawn motioned, Elizabeth seconded.
3. Treasurer report-\$14,715.11 currently, once all NAPSA scholarships are paid will be \$13,290.11
4. NAPSA scholarship update- All winners have been registered, Jennifer and Lindsey were paid for to attend NAPSA on behalf of the CAPS Board.
5. CPAT-R training/updates- Reviewed memberships and discussion board. No major updates.
6. PEN- Doug Erler had requested CAPS consider helping him so he could start to step down from PEN. It was agreed CAPS would become the scheduling entity and take over administrative duties to assist PEN, however, Doug or another designee would still lead the group. Lindsay will speak with Doug about this and follow up with CAPS afterwards.
7. APPR trainings- Reviewed the APPR proposed trainings. CAPS would be responsible to prepare the materials, platform, and registration. There would be a “private” APPR community space for Colorado entities (similar to larger APPR community currently). Lindsey will follow up with APPR and let them know we are interested in using the trainings and will also loop back with PEN.
8. Fall ‘conference’- Start thinking about topics, will look at ideas in late October early November. Jennifer will reach out to Larimer and Lindsey will look into Denver for locations. Dawn stated El Paso also may be an option.
9. Board member roundtable
  - a. El Paso- No major updates.
  - b. Douglas- Moving forward with the PSA, doing well.
  - c. Boulder- No major updates, working on gathering information for Matrix.
  - d. Denver- No major updates, staffing is down.

- e. Mesa- No major updates.
- f. Garfield- Received JAG grant, working on figuring out how to use funds.

**10.** Next meeting- 8/2 @ 11am via MS Teams