

**CAPS Board Member Meeting**  
**December 11, 2020 100pm-200pm**  
**Teams**

1. Introduction of any guests
  - a. Alex Carsrud was introduced as the new Member-at-Large.
  - b. Guest, Helly Arellano, was introduced and she said she intends to join more CAPS Meetings.
  - c. Guest, Linette Schweizer, Larimer County Pretrial Services manager.
2. Approve October minutes
  - a. Group unanimously approved.
  - b. Toni Papik moved to approved, Jennifer Heman seconded.
3. Treasurer report- \$9964.51
  - a. This doesn't include the invoice for MI Training for \$850.00. Allison will submit this payment once finished with second session.
4. Roundtable COVID updates
  - a. **Denver**- Court has postponed trials again through January 4, 2021. Denver County went to "red" level. Staff are reporting to the office and wearing their masks 100% of the time. The Mayor has required that if a person travel, they be required to quarantine for 14 days for city employees so that has been a challenge for staffing.
  - b. **Larimer**- No significant changes since last meeting, Larimer is in "red" level. For supervision, caseloads have increased 32%. Limiting traffic in office by doing electronic paperwork. Their intake unit at the jail has to call the nurses to check their temperature and daily survey.
  - c. **Mesa**- Completes symptom forms daily in the office but when reporting to the jail they don't have to complete that. They haven't seen a formal Arrest Standard again, however, are noticing that they are arresting primarily VRA cases. Are starting to suspend UA testing again, not completely suspending them but are decreasing levels.
  - d. **Boulder**- County is currently in "red" so the next office return time is planning for April 1<sup>st</sup>, 2021 as of right now. Bond Commissioners have been in the jail the full time; however, the supervision side is open with limited staffing remaining at home. A lot of PR Bonds are being set, seeing more high risk/higher charges being arrest. The most recent Arrest Standards were in November limiting the type of crimes that are being arrested. The supervision side ran out of money for vouchers so currently trying to limit the number of vouchers provided and focus on those who have normal UAs be decreased testing.
  - e. **Weld**- No updates since October with the exception that the Chief Judge extended

pending trials through mid-January. There are no suspensions for UAs at this time.

5. Legislative updates

- a. At this time, CCJJ is not planning to move forward at this time based on COVID, however, may revisit next year.
- b. The ACLU will be proposing a bill focusing on release on PR Bonds and/or no arrest.

6. Follow up-PEN meeting

a. Data reporting document

- 4 Lindsey explained that Doug asked for this document to be reviewed as a proposal to PEN on possible edits to the document.
- 5 Lindsey suggested to remove the time frame all together.
- 6 Lindsay agreed with that statement and agreed to leave the operational side to the jurisdiction.
- 7 Jennifer stated she felt like removing the time frame makes the state reporting not consistent.
- 8 Linette stated there on average is about 100-130 FTAs per month and the Team Lead will review for the quashed ones. Linette gives the second Wednesday for closures and then if quashed.

- b. Lindsay said she would report back to Doug the proposal and then meeting with PEN from here.

7. CPAT-R updates

- a. Lindsey provided a CPAT-R Update on the ACLU. The ACLU reported stating an opposition against risk assessments. Kyle and Victoria responded acknowledging the errors/lack of bias in the CPAT-R. PJI released a briefing stating how risk assessments are bias and stating their position that they are against all risk assessment. The briefing specifically mentions CPAT as well as Denver's matrix. From there, a group of professors came together explaining the science behind risk assessments and refuting some of PJI's points.

4 The PEN group asked if Kyle and Victoria would be interested in peer review of their research and they felt it would be beneficial.

5 Lindsey will send these articles to the CAPS meeting.

- b. Kyle and Victoria will be creating modules with their research assistants so we will invite them to the next CAPS Meeting to start the discussion on collaboration with CAPS on the CPAT-R Training.
- c. Denver met with their stakeholder group and overall is favorable and some parties want to move slow which is a struggle in knowing a tool that is being used currently is biased. They will be meeting in January 2021 to discuss again.
- d. **Training-** Lindsey reached out to NAPSA about using Kyle and Victoria's training and she didn't get a response. Lindsey will see if Kyle and Victoria will be able to do the training in 2021.

e. **Jurisdictional use of CPAT-R:**

- 4 **Larimer-** As of right now, planning to wait until the modules are created and then will transition to CPAT-R. Once they are ready to transition, they will be able to enter the CPAT-R into their database relatively easy.
- 5 **Boulder-** Not planning to implement soon but are thinking of moving towards a CPAT-R. However, they think it will be revising their Matrix as well. Predicting that this will be mid-2021.
- 6 **Denver-** Not much of an updated, still are having meeting discussing this transition.
- 7 **Mesa-** Their department is ready to move forward and supportive of the CPAT-R, they are now ready to move forward with having discussions with their stakeholders and go from there.
- 8 **Weld-** Starting to update the database to reflect these changes but are primarily waiting for the modules to be released from Kyle and Victoria.

8. Motivational interviewing

- a. Next training is on Tuesday, December 15<sup>th</sup> from 10-11:30AM.
- b. Jennifer mentioned that she noticed people would leave when sessions went to breakouts. This next session is going to be small groups of people and then she will still be training in the main group.

9. Newsletter

- a. Stephanie reported an update on the newsletter, she is working on it but was waiting on Jessi to get her biography. However, Alex will now get this information to them.
- b. Lindsey will ask Kyle and Victoria for a biography for the newsletter.
- c. Jennifer will follow up with Jennifer Quilling on her NAPSA recap and Toni will submit hers to Stephanie.

10. Election results and Larimer vacancy

- a. President- Lindsey Dixon
- b. Secretary- Lindsay Kelly
- c. Member-at-Large- Shawn McNamara, Jennifer Heman and Toni Papik
- d. With Jessi Warren leaving, Lindsey formally appointed Alex Carsrud as her vacant position.

11. Standards review

- a. Lindsey discussed the 2020 NAPSA Standards, Black Letter edition which is their third revision.
- b. Lindsey would like everyone to review the NAPSA Standards to start revising the CAPS Standards.

12. Annual Membership

- a. It was agreed "If your jurisdiction's budget is being impacted and are unable to afford this membership, please reach out to myself and we can discuss waiving

the membership fees.”

- b. Send out early January 2021 and give deadline until end of February 2021.

### 13. Roundtable

- a. Jennifer provided an update on the CAPS Website. Jennifer has been working to update the links to outside agencies, adding the training information on there and the meeting minutes are on there. She asked the board if they had extra time to just review the website and provide updates.
- b. Lindsay updated the issue with warrants not being red in co courts and should be resolved now, however, if having issues/examples to please send those to Lindsay.
- c. Lindsay asked how intakes are being done electronically:
  - 4 Boulder- Completes supervision paperwork through DocuSign and talks through the phone. In the office in the jail, the staff provides a packet to a staff who is working from home to enter into the system and they attach any documents needed then provide to the Bond Application. Sends the protection orders to the court and sends the Appearance Bond to supervision.
  - 5 Denver- Signs paperwork in the jail with PPE for technology cases. For non-technology cases the jail gives them paperwork and the supervision officers do the intake by phone. Will meet with defendants if they have barriers to having them on the phone.
  - 6 Larimer- In the office meeting with clients but do have an online website where the defendant is given a packet telling them to download their HighFive app (moving to Zoom) and they do video chat with them through their portal. Larimer got the innovation award for developing a website which allows them to view their contract and sign it. They developed the website in 2 weeks.
  - 7 Mesa- All still in the office so the client does an intake in office or via email if they prefer. Are starting to have people do their intake prior to being released.

### 14. Next meeting

- a. January 22<sup>nd</sup> from 1:30-4PM via Microsoft Teams