

CAPS MEETING MINUTES

April 26, 2019

Jefferson County 1:30-4:30 p.m.

In Attendance: Elizabeth Clark (call-in), Yasmin Mauricio, Lindsay Kelly, Sondra Gomez, Lindsey Dixon, Shawn McNamara (call-in), Chad Dilworth, Toni Papik and Allison Heemer (call-in)

Special Guests: Dr. Victoria Terranova-University of Northern Colorado

1. Approve February Minutes
 - a. Group approved unanimously
2. Victoria Terranova-UNC
 - a. CPAT Project update
 - i. The CPAT-R validation project is anticipated to be finished in May 2020
 - ii. Phase I and II were completed and the researchers are currently in Phase III
 1. Phase III includes different weighting levels for the risk items to determine which risk items should stay or become implemented with the CPAT-R
 - iii. Dr. Terranova reported that stakeholders expressed their interest in ongoing trainings and including information for the science behind CPAT
 - iv. Dr. Terranova requested input from the board members in regards to future collaborations with CPAT trainings, legislature and other proposals for continued needs
3. Treasurer's Report
 - a. \$9647.32-account is in good standing
4. April training review/feedback from eval
 - a. Overall good feedback, had one person that disagreed/disliked the training, however, did not elaborate on how the board could improve future trainings
 - b. Will update evaluation form prior to next training
5. Website/Lindsay role with board
 - a. Lindsay will train Sondra on updating the website and she will resume this role in the interim
 - b. Lindsay will continue to keep the board updated on any duties that shall be delegated, if needed
6. Standards
 - a. Allison will request a quote on printing standards from Arapahoe County
 - b. El Paso submitted their self-review assessment
 - i. The deadline for the CAPS board to review is June 8th, 2019
 - ii. Allison, Shawn and Chad were selected to be the review committee
 1. The CAPS Board Members will be expected to be a reference for Allison, Shawn and Chad if one of the members from the committee needs guidance
 - iii. All board members shall review the self-assessment from El Paso to assist with the initial review for Allison, Shawn and Chad
7. Shadowing bios status

- a. Lindsey will contact Arapahoe County for an updated biography
 - b. Yasmin will send Jefferson County's biography to Lindsay
 - c. Chad Dilworth will send Boulder County's biography Lindsay
 - d. Once Lindsay receives all biographies, she will submit these to the board for edits and review
8. Legislative updates
- a. HB19-1225 was signed by the Governor
 - b. HB19-1226 currently at a halt
 - c. (??)HB19-1263 currently in the Senate
 - d. SB191 moving through to governor's desk
9. Finalize standard guidelines
- a. Latest version of guidelines is approved unanimously under the assumption that edits can be made in the future
10. NAPSA Scholarships
- a. Lindsay will send the request for scholarship applicants on May 6th with a deadline of May 17th
 - b. The executive board will have decisions made by May 24th
 - c. Early bird registration is expected to open in early May per the NAPSA website
11. Feedback on changes to by-laws/finalize
- a. Approved unanimously
 - b. Final signatures will be needed at the next meeting
12. Pi-Con
- a. Lindsay will email Pi-Con for registration information to see if she can register as a new registration
 - b. Toni to talk to her supervisor about possibly enrolling; Chad indicated Boulder may have some spots available.
13. Next meeting
- a. June 14th, 2019 @ 1pm location TBD